



Southeast Oklahoma Library System
Board of Trustees Meeting
September 17, 2024, 7:00 pm
Heavener Public Library

1. Welcome and Introductions

- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

Action Items with Special Guests

- 4.01 Presentation and Acceptance of the FY 2024 Audit.

2. Reports

- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service.
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget.

3. Approval of Consent Agenda

- 3.01 Minutes of the July 16 2024 Meeting of the SEOLS Board of Trustees.
- 3.02 Personnel Report.
- 3.03 Confirmation of Ban of Customer Shannon Guffey from the Broken Bow Public Library.
- 3.04 Confirmation of Ban of Customer James Jones from the Patrick Lynch Public Library.
- 3.05 Approval of Update Resolution to Authorize the Executive Director to Invest Funds.
- 3.06 Acceptance of Donations to the McAlester Public Library Renovation Project.

4. Items for Board Action or Strategic Discussion

- 4.02 Discussion of FY 2024 County Equity Report.
- 4.03 Discussion and Consideration of Shelving Quote for Nelda Clark Myers Public Library.
- 4.04 Discussion and Consideration of Tables and Seating Quotes for Broken Bow Public Library.
- 4.05 Discussion and Consideration of 2025 Board Meeting Schedule.
- 4.06 Discussion and Consideration of Moving Quote for McAlester Public Library.
- 4.07 Discussion and Consideration of Updated Board Reserves Recommendation (recommended by the Budget Committee).
- 4.08 Discussion and Consideration of Compensation Study Bids.
- 4.09 Discussion and Consideration of Agreement with McAlester Public Schools to Lease Space in Edmond Doyle During the Remodel of the McAlester Public Library.
- 4.10 Discussion and Consideration of Purchase of Holds Lockers to be Located at McAlester and Tupelo.
- 4.11 Discussion and Consideration of Purchase of Self-Check Stations for Poteau and Idabel Libraries.
- 4.12 Renewal of Insurance Premium with Traveler's Insurance.

5. Other Business

- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEOLS bylaws.

6. Adjournment

- 6.01 Adjournment of meeting.