



Southeast Oklahoma Library System  
Board of Trustees Meeting  
November 19<sup>th</sup>, 2024, 7:00 pm  
McAlester Public Library

## **1. Welcome and Introductions**

- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

## **2. Reports**

- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service.
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget.

## **3. Approval of Consent Agenda**

- 3.01 Minutes of the September 17<sup>th</sup>, 2024 Meeting of the SEOLS Board of Trustees.
- 3.02 Personnel Report.
- 3.03 Acceptance of Donations to the McAlester Public Library Renovation Project.
- 3.04 Confirmation of Spiro Customer Ban.
- 3.05 Approval of New Sign for Talihina Public Library Authorized from the Marketing – Logo Update Board Reserve.

## **4. Items for Board Action or Strategic Discussion**

- 4.01 Discussion and Consideration of Revised FY 2025 Budget.
- 4.02 Discussion and Consideration of Year-End Staff Bonus Proposal.
- 4.03 Discussion and Consideration of Scholarship Applications as Recommended by the Personnel Committee.
- 4.04 Discussion and Consideration of Author Contract.
- 4.05a Discussion and Consideration of Quotes for Stigler Service Desk.
- 4.05b Discussion and Consideration of Authorizing Executive Director to Approve up to \$10,000 for Carpet Replacement at the Stigler Public Library.
- 4.06 Discussion and Consideration of Ground Lease Agreement with City of McAlester.
- 4.07 Discussion and Consideration of Staffed Service at Kiowa Reading Center.
- 4.08 Discussion and Consideration of Lease Agreement with Choctaw Nation for Space in the McAlester Public Library.
- 4.09 Board Training – “What It Means to Be a Trustee”

## **5. Other Business**

- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEOLS bylaws.

## **6. Adjournment**

- 6.01 Adjournment of meeting.