



## Southeast Oklahoma Library System

Board of Trustees Meeting  
January 21<sup>st</sup>, 2025, 7:00 pm  
Hartshorne Public Library

### **1. Welcome and Introductions**

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- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

### **2. Reports**

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- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service.
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget.

### **3. Approval of Consent Agenda**

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- 3.01 Minutes of the November 19<sup>th</sup>, 2024 Meeting of the SEOLS Board of Trustees.
- 3.02 Personnel Report.
- 3.03 Confirmation of Ban of Desmond Thompson from SEOLS Facilities for Six Months.
- 3.04 Acceptance of Donations to the McAlester Public Library Renovation Project.
- 3.05 Approval of Furniture Surplus McAlester Public Library.
- 3.06 Approval of Donations for Wister Public Library.
- 3.07 Approval of Revised Emergency Executive Powers Policy.
- 3.08 Approval of Purchase of Step Stools for Library Restroom Sinks from the Designated Board Reserve.
- 3.09 Approval of Purchase of Sitting Stools for Library Stacks from the Designated Board Reserve.
- 3.10 Approval of Purchase of Book Drops for Broken Bow and Quinton Libraries from the Designated Board Reserve.
- 3.11 Approval of Purchase of Privacy Booth for Choctaw County Public Library from the Designated Board Reserve.

### **4. Items for Board Action or Strategic Discussion**

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- 4.01 Discussion of McAlester Public Library Remodel Project.
- 4.02 Discussion and Consideration of AIA Agreement with Crossland Construction and Bids for the Remodel of the McAlester Public Library.
- 4.03 Discussion and Consideration of Creation of and Appointments to McAlester Remodel Oversight Committee.
- 4.04 Discussion and Consideration of Lease Agreement with Choctaw Nation for Space in the McAlester Public Library.
- 4.05 Discussion and Consideration of Agreement with Layden Law.
- 4.06 Discussion and Consideration of ALA attendance by Board Trustees.
- 4.07 Discussion and Consideration of Emergency Plan for Incapacitation of the Executive Director.
- 4.08 Discussion and Consideration of Succession Plan for the Executive Director.
- 4.09 Discussion of Solar Panel Proposal for SEOLS Headquarters and Bookmobile Center.

### **5. Other Business**

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- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEOLS bylaws.

## **6. Adjournment**

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6.01 Adjournment of meeting.