



Southeast Oklahoma Library System
Board of Trustees Meeting
March 25, 2025, 7:00 pm
Idabel Public Library

1. Welcome and Introductions

- 1.01 Call to Order.
- 1.02 Roll call and establishment of a quorum.
- 1.03 Welcome and introduction of guests.
- 1.04 Adoption of agenda.

2. Reports

- 2.01 Executive Director's Report. Michael Hull will update the board regarding staff trainings, outreach, and other developments that may affect library service.
- 2.02 Financial Report. Michael Hull will discuss the status of SEOLS finances and budget.

3. Approval of Consent Agenda

- 3.01 Approval Minutes of the January 21st, 2025 Meeting of the SEOLS Board of Trustees.
- 3.02 Personnel Report.
- 3.03 Confirmation of Ban of Spiro Public Library Customer Brandon Enkoff.
- 3.04 Confirmation of Digital Navigator Grant from the Oklahoma Department of Libraries.
- 3.05 Approval of Alternate Privacy Booth Purchase for Choctaw County Public Library.
- 3.06 Approval of Surplus Equipment and Furniture from McAlester and Stigler Libraries.
- 3.07 Approval of Open Records Policy.
- 3.08 Approval of Revised Circulation Policy.
- 3.09 Approval of Revised Fees and Charges Policy.
- 3.10 Approval of Revised Public Services Policy.
- 3.11 Acceptance of Donations to the McAlester Public Library Renovation Project.
- 3.12 Approval of Using FY 2025 Furniture Board Reserve for Spiro Desk and Staff Chairs Replacement.

4. Items for Board Action or Strategic Discussion

- 4.01 Discussion and Consideration of Lease Agreement with Choctaw Nation for Space in the McAlester Public Library.
- 4.02 Discussion and Presentation of Compensation Study and Recommendations with Possible Action.
- 4.03 Discussion and Possible Action Regarding the Utilities Responsibilities of Coal County Public Library.
- 4.04 Discussion and Consideration of Accepting the Deed to the McAlester Public Library.
- 4.05 Discussion and Approval of Finance Agreement for McAlester Public Library Remodel.
- 4.06 Discussion and Consideration of Special Meeting or Authorizing Ad Hoc Committee to Approve Bids for McAlester Public Library.
- 4.07 Discussion and Consideration of Solar Panel Proposal for SEOLS Headquarters and Bookmobile Center.
- 4.08 Discussion and Consideration of Stipend for SEOLS Staff Acting as System-Wide Program Presenters.
- 4.09 Discussion and Consideration of Employee Assistance Program.
- 4.10 Discussion and Consideration of Sponsorships of the OLA 2025 Leadership Retreat and the OLA 2026 Annual Conference.
- 4.11 Discussion and Consideration of Resolution and Letter of Authorization to Open a New Bank Account.

5. Other Business

- 5.01 New Business.
- 5.02 Comments from the public: members of the public speaking to the Board shall be limited to five minutes per speaker or 15 minutes total with time pro-rated among speakers per SEOLS bylaws.

6. Adjournment

- 6.01 Adjournment of meeting.

